

Sender's Name
Street Address
Apartment Number
City, State Postal Code

9/21/2005

Dear Brethren,

Replace this text with the contents of your letter.

Sincerely,

Signature

Sender's Name
Street Address

Apartment Number
City, State Postal Code
Phone (000) 555-1234
Fax (000) 555-6789
someone@microsoft.com

April 11, 2005

Recipient Name
Street Address
Apartment Number
City, State Postal Code

Dear Friend,

Replace this text with the contents of your letter.

Sincerely,

Signature